

COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2005 - JUNE 30, 2006

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2006 AUG -2 A 8:33

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Alternate Public Defender

Division/Unit:

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

| | | | | | | | |
|----------|------------|-------|------------------|---|----------------|---|-------------------|
| No. Vol. | <u>110</u> | Hours | <u>10,738.76</u> | x | <u>\$18.04</u> | = | <u>193,742.78</u> |
|----------|------------|-------|------------------|---|----------------|---|-------------------|

Types of work performed by GENERAL VOLUNTEERS in this category:

Legal research, investigative research, draft legal documents.

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

| | | | | | | | |
|----------|-------------------|-------|-------------------|---|----------------|---|-------------------|
| No. Vol. | <u> </u> | Hours | <u> </u> | x | <u>\$18.04</u> | = | <u> </u> |
|----------|-------------------|-------|-------------------|---|----------------|---|-------------------|

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- d. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

| | | | | | |
|-----------------|--------------|---|-------------------|---|-----------------------|
| <u>Position</u> | <u>Hours</u> | x | <u>VCL</u> | = | <u>Dollar Benefit</u> |
| | | x | <u> </u> | = | <u>\$ </u> |

| | | | | | |
|---------|-------------------|-------------|-------------------|-------------|---------------------|
| No. Vol | <u> </u> | Total Hours | <u> </u> | Total Value | <u>\$ </u> |
|---------|-------------------|-------------|-------------------|-------------|---------------------|

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

0000005

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above)

| | <u>No. of Volunteers</u> | <u>Hours</u> | <u>Dollar</u> | <u>Benefit</u> |
|-----|--------------------------|--------------|---------------|----------------|
| 2a | 110 | 10,738.76 | \$ | 193,727.23 |
| 2b: | | | \$ | |
| 2c: | | | \$ | |

| | | | |
|---------|--|--|----|
| TOTALS: | | | \$ |
|---------|--|--|----|

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

| <u>Item Donated</u> | <u>Value</u> | <u>Item Donated</u> | <u>Value</u> |
|---------------------|--------------|---------------------|--------------|
| | \$ | | \$ |
| | \$ | | \$ |

| | |
|----------------|------|
| TOTAL VALUE \$ | 0.00 |
|----------------|------|

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

| | | | | |
|-------|-----|---|---------|---------|
| | 50 | | \$38.48 | |
| Hours | 300 | x | Rate \$ | \$32.30 |
| | 100 | | | \$38.90 |

| | |
|----|-----------|
| \$ | 15,504.00 |
|----|-----------|

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

| | | | | |
|-------|--|---|---------|--|
| Hours | | x | Rate \$ | |
|-------|--|---|---------|--|

| | |
|----|--|
| \$ | |
|----|--|

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

| Item | Cost |
|------------------|----------|
| Catered Training | \$107.00 |
| | |
| | |

TOTAL OF OTHER PROGRAM COSTS

=

\$

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 15,611.00

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

| | |
|--|----------------|
| a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) | \$ 193,727.23 |
| b. Total of Donations to Volunteer Program, Item 3 (Page 2) | \$ 0.00 |
| ADD a + b | \$ 193,727.23 |
| c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) | (\$ 15,611.00) |
| TOTAL PROGRAM BENEFIT | \$ 178,116.23 |

6. **RECRUITING:**

Please describe your recruiting programs:

Travel to area law schools; utilize career services at area schools.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Successfully defend persons accused of criminal offenses; compile re-usable legal research database.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2006-07:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Improve recruitment results and integration of legal interns in court process.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Cecile Arboleda

Phone Number: 619-446-2984 Mail Stop D-37 E-Mail Cecile.Arboleda@sdcounty.ca.gov

Volunteer Coordinator: Matthew Mohun

Phone Number: 619-446-2965 Mail Stop D-37 E-Mail MMohun@yahoo.com

10. **DEPARTMENT CERTIFICATION:**


DEPARTMENT HEAD SIGNATURE

07-21-06
DATE